



AGM

21<sup>st</sup> November 2016

The Wardroom

**HMS Collingwood**

**Newgate Lane, Fareham, Hampshire PO14 1AS**

Draft Minutes of the meeting

**1 Registration and apologies**

45 members<sup>1</sup> attended the meeting with formal apologies being received from 125 members

**2 Opening the meeting and approval of the minutes**

The Chairman declared the meeting quorate formally opened the meeting at 11:00hrs  
Capt. Tony Minns  
Chairman

The meeting stood in silent remembrance of those members who had "Crossed the Bar".

In his opening remarks the Chairman thanked the Royal Navy for granting permission to use their facilities in Gosport at short notice.

Richard Dale was congratulated on being awarded an MBE.

Approval of Minutes AGM Nov 2015

The minutes of the AGM held Saturday 29 November 2015 at The Royal Maritime Club Portsmouth were approved.

The vote was unanimous

**3 Operational Report**

The T/CVO presented an operational overview of the year

It has been another busy year for the MVS and members were thanked for their hard work on behalf of the service. Changes over  
Lynn Peppitt  
T/CVO

<sup>1</sup> Ashby Lynn, Ashworth Trevor, Barrow Nigel, Brown Peter, Button David, Coates Peter, Corthorn Tim, Davenport Chris, Dobson David, Dobson Pamela, Drane Rachel, Eaglen Clara, Edwards Clive, Ficeto Antony, Flack Jacqui, Garlick Jeremy, Glare Elizabeth, Goulton Melissa, Hedley Graham, Huckvale Tim, Hughes David, Jones Alan, Jones David, Lloyd-Smith Chris, Lockwood Peter, McCarthy Poppy, Mellett George, Mercer Richard, Miller Leslie, Minns Anthony, Molloy Martin, Morgan Rodney, Neale Holly, Newton Ruth, Oades Edward, Payne Dan, Peppitt Lynn, Poole Stephen, Price Nic, Quilty Leslie, Revill Frank, Revill Sue, Rodgers Alexander, Skipper Martin, Spencer-Barnes David, Spencer-Barnes John, Todd Christopher, Winship John, Whettingsteel Ian, Yates Sue.

the last 12 months were explained and that there had been a number of new Heads of Unit.

Members should familiarize themselves with MVS policies and think carefully what is posted on Social Media.

Items to be published on the website and social media should be sent to John Spencer-Barnes (Communications Manager).

Council requires notification of any changes or sale of MVS property.

Quarterly reports should be submitted within the required time frame.

#### 4 National Treasurer's report and Approval of Inspecting Accountant

Treasurer's report and Annual Accounts

The Treasurer gave an overview of the annual accounts and financial state of the MVS. Les Miller  
Treasurer

The accounts showed a surplus of £7000 over the year.

The state of some unit Bank accounts was unknown to the treasurer.

Insurance premium tax on small boats has been introduced.

The cost of insurance has risen and Units require monies in the bank to cover any excess.

Units should plan ahead with finances.

£2 of each subscription is diverted to insurance at a national level.

Approval of appointment of Inspecting Accountant

The meeting approved the appointment of Mr Jason Foxwell, FCCA FCIE Totton Southampton as the MVS Independent Examiner for the coming year.

#### 5 Elections

Election of Internal Trustees

Mr Peter Lutterer (ESSH) was proposed by David Hughes and seconded by Edward Oades to become a member trustee. Graham Hedley  
National  
Secretary

The vote was unanimous

Election of Honorary Vice President

Under Article 57 The Charity may at its Annual General Meeting in every year elect a Vice-President who shall hold office until the next following Annual General and it was duly noted that Richard Dale who had served the last year as Honorary Vice President was happy to continue for a second year. He was duly proposed, seconded and elected to the position of Honorary Vice President

#### 6 Amendment of Memorandum and Articles of Association

Special Resolutions

Tony Minns

The governing document for the MVS is the Memorandum and Articles of Association and to bring that document into line with the MVS in 2016 a number of Special Resolutions were put to the meeting.

Chair

Chris Todd

Special Resolution 1601 that a Clause be inserted into the Articles to read;

Vice Chair

“For ratification or election as a Member Trustee or a Co-opted Member Trustee, the vote by eligible members will take the form of a secret postal ballot, the result of which will be announced at the Annual General Meeting.”

Graham Hedley

National  
Secretary

After much discussion it was proposed by Peter Winship (ESSH) and seconded by David Hankins (City of Cardiff) that the word postal was deleted from the motion.

Voting by members present 17 in favour and 23 against with 2 abstentions

The amendment therefore fell

The original motion was then put to the vote

Voting 89 in favour and 20 against

The motion was passed

Special Resolution 1602 that Clause 1 (Interpretation) of the Articles to be amended to read;

“...Unit” means an active local command within a Region established by the Council for the better fulfilment of the objects of the Charity and answerable to Council ...”

Special Resolution 1603 that Clause 4 (22) (Powers) of the Articles to be amended to read;

“..to establish where necessary or conducive to the Objects local branches...”

Special Resolution 1604 that Clause 47 (The Governing Body of the Charity) of the Articles to be amended to read:

“..The Council shall comprise a Chairman, a Vice-Chairman (if any), the National Secretary, the National Treasurer, and, in accordance with article 44, the appropriate number of trustees who are either: (a) external to the Charity and appointed by Council; or (b) elected by the members of the Charity. The Chief Volunteer Officer and any Area Volunteer officers nominated by Council shall receive notices of meetings of the Council and be invited to attend and speak at meetings of Council but shall have no vote. In making appointments to Council, the maintenance of democratic accountability shall be taken into account as regards the balance of external to member trustees. Note – article 36 allows for the Chair to have a second vote in the event of a tie. Note – article 44 defines that there should be a minimum of 8 and a maximum of 25 members of Council. Note – article 61 sets out that there needs to be a quorum of 5 for Council business to be transacted (article 25 sets a quorum of 10 members in person or proxy or one tenth of the total membership for business to

be transacted at General Meetings)...”

Special Resolution 1605 that Clause 60 (Chief Staff Officer) of the Articles to be amended to read;

“..The Charity shall have a Chief Volunteer Officer who shall be appointed by the Council for such time, at such remuneration and upon conditions as the Council may think fit and any Chief Volunteer Officer may be removed by Council. The provisions of the Memorandum shall apply and be observed.

Chief Volunteer Officer shall carry out the instructions of the Council and shall render to the Council an annual report of his activities and responsibilities, such report being delivered to the Council for consideration at its meeting immediately prior to the Annual General Meeting of the Charity in every year.....”

Special Resolution 1606 that the Articles to be amended to remove:

The word “staff” and replace with it with “..Volunteer...” throughout

All were proposed by David Hughes (ESSH) and seconded by David Dobson (IoW)

It was agreed by the members that Special Resolution 1602 to Special Resolution 1606 would be taken as a conjoined vote and only in the case of descent as separate votes

Voting 109 in favour and none against

The motions was passed

Members were then invited to adjourn for lunch.

7 AoB

Chairman

Mr Chris Davenport (Portsmouth Unit) rose to ask if the Chair was aware that the statements regarding reports being required by the Marine Accident investigation Branch made to his unit were factually incorrect

The Chair responded by quoting accurately from the RYA publication mentioned by Mr Davenport and drawing his attention to the relevant section.

8 Long Service Medals and Certificates of Appreciation

There being no presentations and no further business the Annual General Meeting closed at 14:29

9 Winter Warnings

The National Resilience Manager gave a presentation on Resilience

David Dobson

Resilience Manager

10 Maritime Safety and the MVS

The Chair and Tim Corthorn spoke on Maritime Safety Issues and the effects on the MVS

Capt. Tony Minns  
& Tim Corthorn

11 Management vacancies

The T/CVO spoke on the need for the membership to take up the vacancies within the MVS and help to manage the organisation in

Lyn Peppitt

which they served as volunteers

T/CVO

## 12 Training Matters

Liz Glare gave a presentation on training and Links between the MVS and the RYA

Liz Glare

Training Manager

The Chairman thanked members for their attendance closed the conference

Chairman

Draft For Approval at AGM